

# **DUBUQUE REGIONAL AIRPORT EMERGENCY CONTINGENCY PLAN**

The Dubuque Regional Airport has prepared this Emergency Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to Todd Dalsing at [tdalsing@cityofdubque.org](mailto:tdalsing@cityofdubque.org). The Dubuque Regional Airport is filing this plan with the Department of Transportation because (1) it is a commercial airport or (2) this airport may be used by an air carrier described in USC 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, the Dubuque Regional Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

The Dubuque Regional Airport has facility constraints that limit our ability to accommodate diverted flights or maintain the airport's safe operation and strongly encourages aircraft operators to contact the airport at 563-589-4136 for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include the following: Class A ARFF Index, Class B with prior request, no Customs & Border Protection in vicinity. We have noted these constraints in Dubuque Regional Airport's Airport/Facility Directory record.

## **AIRPORT INFORMATION**

Name of Airport: DUBUQUE REGIONAL AIRPORT

Name and title of person preparing the plan: TODD DALRING

Preparer contact number: (563) 589-4127

Preparer contact e-mail: TDALSING@CITYOFDUBUQUE.ORG

Date of submission of plan: 4/15/2012

Airport Category:      Large Hub     Medium Hub       Small Hub     Non Hub

## **CONTACT INFORMATION**

In the event of diversion or other irregular operations events, aircraft operators should contact the Airport Operations on duty at (563) 589-4136 for assistance.

## **PLAN TO PROVIDE FOR THE DEPLANEMENT OF PASSENGERS FOLLOWING EXCESSIVE TARMAC DELAYS**

The Dubuque Regional Airport has limited equipment and personnel needed to safely deplane passengers from air carrier aircraft. We will utilize this equipment to deplane passengers as soon as practicable after receiving requests from such airlines at the contact number listed above. We will also provide a list of airlines, ground handlers, fixed base operators and others who may have the necessary equipment and personnel to safely deplane passengers to airlines as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

## **PLAN TO PROVIDE FOR THE SHARING OF FACILITIES AND MAKE GATES AVAILABLE IN AN EMERGENCY**

The gates at The Dubuque Regional Airport are under common use gate leases, permits, or agreements to air carriers and are controlled by the airport. We direct our common use air carrier users to make gates and other facilities available to an air carrier seeking to deplane at a gate, to the maximum extent practicable.

## **PLAN TO PROVIDE A STERILE AREA FOR PASSENGERS WHO HAVE NOT CLEARED UNITED STATES CUSTOMS AND BORDER PROTECTION**

The Dubuque Regional Airport does not have international passenger processing facilities. We will coordinate with local CBP and law enforcement officials to identify suitable areas and procedures for establishing a temporary sterile area into which international passengers on diverted aircraft who have not yet cleared United States Customs and Border Protection can be deplaned. Once these efforts are complete, we will coordinate with local CBP officials to develop procedures that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into these sterile areas to the extent practicable.

## **PUBLIC ACCESS TO THE EMERGENCY CONTINGENCY PLAN**

The Dubuque Regional Airport will provide public access to its emergency contingency plan through the airport website at [www.flydbq.com](http://www.flydbq.com).